



AY2010-2011 SCHOLAR-IN-RESIDENCE PROGRAM

APPLICATION GUIDELINES

Please read these instructions carefully before completing the application.

STEP 1: Learn the requirements for submitting an application

Eligibility Requirements

- Egyptian citizenship
- Ph.D. degree with 10 years of teaching experiences.
- English language proficiency
- Minimal prior experience in the United States.
- Ability to achieve the goals of the host institution.

STEP 2: Complete the on-line application

- Internet browser requirements:
 - Internet Explorer 6.0 or higher.
 - Java script enabled.
 - Pop-up windows enabled.
- Register to submit your application:
 - Go to www.fulbright-egypt.org.
 - Click on the online application link next to the “Fulbright Scholar-in-Residence Program.”
 - If you a new user, click the sign-up link. If you already have an account, log in.
 - After submitting your completed sign-up form you will receive an email message with a username and password for use in submitting your application.
 - You can retrieve your account information at any time by clicking forgot account link.
- Access the application form:
 - Click here to login and access the application form.
 - When you are logged in, the following screen will be displayed:

Applications

Program	App. Serial	Completed	Online Application	Blank Version	Final Selection
Fulbright Egyptian Scholar Program		No	Submit	View	

- Application Serial: displays your application serial number if you completed your application.
- Completed: “No” means that you did not complete your application form and will not be considered for the program. “Yes” means that you have completed your application form and that it will be sent to the Commission.
- Online Application: Edit or submit your application at the “Submit/Edit” link. You’re your application in print at the “View” link.

- Blank version: for a blank, printable version, click the “view” link.
- Final selection: displays the results of your application: principle, alternated, or rejected.
- The Application form:
 - When you click on the “Submit/Edit link” you will receive access your application form.
 - Complete the form in English language only.
 - Submit all mandatory fields (which are marked *)
 - On-line application contents:

Document	Allowed Format	Max. Size
CV (mandatory)	Doc/Docx/pdf/zip	400 KB
Terminal degree Certificate (Optional)	Gif/Jpg/zip	400 KB
Publications list (mandatory)	Doc/Docx/pdf/zip	400 KB
Signature (Optional)	Gif/Jpg/zip	400 KB
Detailed Project Statement (3-5 pages) (mandatory)	Doc/Docx/pdf/zip	400 KB
List of bibliography (mandatory)	Doc/Docx/pdf/zip	400 KB

Note carefully that no Arabic characters or special character are permitted in your uploaded documents.

- The application form consists of four pages. A page number is located at the top of each page. Clicking “next” on each page saves the information on that page and moves you to the next page.
- This message will appear if you have not provided mandatory information: “Questions colored in red have not been answered or answered incorrectly”
- When you reach page 4 and click “next” one of the following messages will appear:
 1. If your application is incomplete: “Please note that your application was not completed and will not be considered ... unless you submit the following information.” A list of missing information will follow.
 2. If your application is complete: “Your application was submitted successfully and you will receive confirmation e-mail with your Application Serial.”
- How do I know that my application was completed and will be sent to Fulbright Commission?

When you log in you should find the following screen, displaying your application **serial number** and **Yes** under **completed** column:

Applications

Program	App. Serial	Completed	Online Application	Blank Version	Final Selection
Fulbright Egyptian Scholar Program	196	Yes	Edit View	View	

If you did not submit your application the following message will appear: “Your application was not completed and will not be considered by the Commission.

If you submitted your application but information is missing, the following message will appear: **Your Application was not completed and will not be considered by the commission unless you submit the**

following Information: (Your missing information)

If your completed application has been submitted, the following message will appear: “Your Application was submitted successfully and you will receive confirmation e-mail with your Application Serial”

STEP 3: Submit your application

On-line application and supporting documents (2 reference letters and photo) must be submitted to the Fulbright Commission no later than March 11, 2010.